

**WHEATON SANITARY DISTRICT
REGULAR SESSION
February 12, 2025
M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of Wheaton Sanitary District convened on Wednesday, February 12, 2025, 9:13 am in the Administration Building Conference Room of Wheaton Sanitary District located at 1S649 Shaffner Road, Wheaton, Illinois 60189.

Upon roll call, the following were present:

DISTRICT TRUSTEES:
Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

QUORUM PRESENT

DISTRICT STAFF:
Executive Director & District Engineer, Matthew Larson

OTHERS:
District Attorney, Roger Ritzman – Peregrine Stime Newman
Ritzman & Bruckner, Ltd.

2. AMENDMENTS TO THE AGENDA

None

3. PUBLIC COMMENTS

None

4. REVIEW CUSTOMER COMMENTS

None

5. CONSENT AGENDA - Items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no discussion on these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

- a. Approve Minutes of the Regular Session Meeting Held on January 8th, 2025.
- b. Approve Minutes of Special Meeting Held on January 20th, 2025.
- c. Approve Payment of Bills

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The following bills were paid as summarized below:

Old Second National Bank			
	User Charge Fund		\$259,271.24
	Capital Improvement Fund		\$97,365.67
	Debt Services Fund		\$495,858.00
		Total:	\$852,494.91

Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve the Consent Agenda as presented.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

6. STAFF REPORTS

- a. Executive Director Larson's Report
 1. A written report was provided prior to the meeting.
 2. Director Larson provided an update on grants for PFAS leachate treatment.
 3. Director Larson discussed the possibility of WSD being the entity responsible for authority having jurisdiction in certain areas.
 4. Director Larson said WSD will be using a different lawyer for collections moving forward.
 5. Director Larson said the Wheaton Park District provided their NSI project Lincoln Marsh refund payment.
 6. Director Larson provided an update on the Federal grant freeze's potential impact on WSD grants.
 7. Director Larson said WSD will be trying-out a dissolved oxygen control system as part of the aeration project.
 8. Director Larson stated the solar project preparations are moving along and construction is expected to start in mid-2025.
 9. Director Larson stated there are around 20 laterals in Arrowhead that were observed have defects and will discuss this with the individual homeowners.
 10. Director Larson said WSD had nothing to report in terms of injuries and illnesses on the OSHA Form 300A for 2024.

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- b. Plant Staff
 - 1. A written report was provided prior to the Board Meeting.
 - 2. Director Larson said the credit card fee recovery is much in line with credit card fees
 - 3. Director Larson provided a summary of the 2024 Irrigation Credit program.
- c. Review Financial Report
 - 1. The January 2025 Financial Statements were distributed prior to the meeting.

BUSINESS

7. APPROVE ENGINEERING DESIGN CONTRACT FOR DEWATERING BUILDING

After a brief discussion, Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve a contract with Baxter and Woodman for \$40,200 to perform preliminary design for the Dewatering Building

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

8. DISCUSSION ON WSD CAPITAL PROJECTS

Director Larson reviewed past, current, and future capital projects and led a discussion on these items.

9. DISCUSSION ON SALARY ADJUSTMENTS

Director Larson provided some preliminary information on salary adjustments and led a discussion on the same.

ADJOURNMENT

There being no further business to come before the Board, Trustee Czaplicki moved and Trustee Intihar seconded that the Board Meeting be adjourned at 11:41 AM.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar

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Jeffrey R. Walker

MOTION CARRIED

CLERK