

**WHEATON SANITARY DISTRICT
REGULAR SESSION
March 12, 2025
M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of Wheaton Sanitary District convened on Wednesday, March 12, 2025, 9:02 am in the Administration Building Conference Room of Wheaton Sanitary District located at 1S649 Shaffner Road, Wheaton, Illinois 60189.

Upon roll call, the following were present:

DISTRICT TRUSTEES:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

QUORUM PRESENT

DISTRICT STAFF:

Executive Director & District Engineer, Matthew Larson
AP/HR Administrator, Bernadette Jefferson (items 1-6 only)

OTHERS:

District Attorney, Roger Ritzman – Peregrine Stime Newman
Ritzman & Bruckner, Ltd.

2. AMENDMENTS TO THE AGENDA

None

3. PUBLIC COMMENTS

None

4. REVIEW CUSTOMER COMMENTS

None

5. CONSENT AGENDA - Items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no discussion on these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

- a. Approve Minutes of the Regular Session Meeting Held on February 12th, 2025.
- b. Approve Payment of Bills

**WHEATON SANITARY DISTRICT
REGULAR SESSION
March 12, 2025
M I N U T E S**

The following bills were paid as summarized below:

Old Second National Bank			
	User Charge Fund		\$249,398.76
	Capital Improvement Fund		\$943,324.07
	Debt Services Fund		\$1,155,098.56
		Total:	\$2,347,821.39

Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve the Consent Agenda as presented.

ROLL CALL VOTE:

Sarah L. Czaplicki

Barbara Intihar

Jeffrey R. Walker

MOTION CARRIED

6. STAFF REPORTS

a. Executive Director Larson's Report

1. A written report was provided prior to the meeting.
2. Director Larson presented Trustee Walker with a plaque commemorating his over 33 years of service as a trustee for the Wheaton Sanitary District.
3. Director Larson discussed lining a portion of 22 service laterals with tree roots as part of the Arrowhead Sewer Project.
4. Director Larson stated he is meeting with City of Wheaton to discuss their plans to increase the size of a sewer pipe that connects to the Southside Interceptor. The new pipe has a peaking factor of 13.7 and increases the peak flow from 8.6 mgd to 11.8 mgd.
5. Director Larson provided an update on the solar project.
6. Director Larson provided an update on the Arrowhead Sewer project.

b. Plant Staff

1. A written report was provided prior to the Board Meeting.

c. Review Financial Report

1. The February 2025 Financial Statements were distributed prior to the meeting.

BUSINESS

7. DISCUSS ANNUAL STAFF SALARY ADJUSTMENTS

**WHEATON SANITARY DISTRICT
REGULAR SESSION
March 12, 2025
M I N U T E S**

The group discussed annual staff salary adjustments along with other employee benefits.

8. APPROVE ORDINANCE NO. 708 – USER RATES

Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve Ordinance No. 708 – User Rates.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

9. APPROVE ORDINANCE NO. 709 – FY 2026 DEPOSITORIES

Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve Ordinance No. 709 – FY 2026 Depositories.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

10. APPROVE FY 2026 PREMIUMS FOR VARIOUS INSURANCE OPTIONS

Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve FY 2026 Premiums for Various Insurance Options.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

**WHEATON SANITARY DISTRICT
REGULAR SESSION
March 12, 2025
M I N U T E S**

11. DISCUSS ORDINANCE NO. 710 – FY2026 BUDGET AND APPROPRIATIONS

The group discussed the FY2026 budget and appropriations.

ADJOURNMENT

There being no further business to come before the Board, Trustee Czaplicki moved and Trustee Intihar seconded that the Board Meeting be adjourned at 12:44 PM.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

CLERK