

**WHEATON SANITARY DISTRICT
REGULAR SESSION
June 12, 2024
M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of Wheaton Sanitary District convened on Wednesday, June 12, 2024, 9:05 am in the Administration Building Conference Room of Wheaton Sanitary District located at 1S649 Shaffner Road, Wheaton, Illinois 60189.

Upon roll call, the following were present:

DISTRICT TRUSTEES:

Sarah L. Czaplicki

Barbara Intihar

Jeffrey R. Walker

QUORUM PRESENT

DISTRICT STAFF:

Executive Director & District Engineer, Matthew Larson

IT Manger, Dan Rogers (items 9 and 10)

OTHERS:

District Attorney, Roger Ritzman – Peregrine Stime Newman

Ritzman & Bruckner, Ltd.

2. AMENDMENTS TO THE AGENDA

None

3. PUBLIC COMMENTS

None

4. REVIEW CUSTOMER COMMENTS

None

5. CONSENT AGENDA - Items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no discussion on these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

- a. Approve Minutes of the Regular Session Meeting Held on May 8, 2024
- b. Approve Payment of Bills

**WHEATON SANITARY DISTRICT
REGULAR SESSION
June 12, 2024
M I N U T E S**

The following bills were paid as summarized below:

Old Second National Bank			
	User Charge Fund		\$293,404.29
	Capital Improvement Fund		\$24,080.57
	Debt Services Fund		\$0
		Total:	\$317,484.86

Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve the Consent Agenda as presented.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

6. STAFF REPORTS

- a. Executive Director Larson’s Report
 - 1. A written report was provided prior to the meeting.
 - 2. Director Larson reported the FY24 audit field work was performed.
 - 3. Director Larson reported an easement was recorded for 616 Saddle.
 - 4. Director Larson reported a plat was prepared for the potential Streams III land transfer.
 - 5. Director Larson reported he is meeting with City of Wheaton to discuss sewer system inflow/infiltration
 - 6. Director Larson reported Wheaton Sanitary District was not awarded Community Funding Grants this year.
 - 7. Director Larson reported for a second year in a row Wheaton Sanitary District was awarded the National Association of Clean Water Agencies Platinum Peak Performance Award.
 - 8. Director Larson provided on update current WSD projects.
 - 9. Director Larson said he is struggling with consultants completing their assignments on time.
- b. Plant Staff
 - 1. A written report was provided prior to the Board Meeting.

**WHEATON SANITARY DISTRICT
REGULAR SESSION
June 12, 2024
M I N U T E S**

2. Director Larson highlighted several items in the report such as grease trap inspections conducted by the Operations Group and the new scum unit installation by the Maintenance Group.
- c. Review Financial Report
 1. The May 2024 Financial Statements were distributed prior to the meeting.

BUSINESS

7. APPROVE ORDINANCE NO. 704 – FY 2025 DEPOSITORIES

After a brief discussion, Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve Ordinance No. 704 – FY 2025 Depositories

ROLL CALL VOTE:
Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

8. APPROVE ORDINANCE NO. 705 CONNECTION PERMIT AND OWNERSHIP OF LATERALS

After a brief discussion, Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve Ordinance No. 705 Connection Permit and Ownership of Laterals

ROLL CALL VOTE:
Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

9. DISCUSS WHEATON SANITARY DISTRICT COMPUTER NETWORK SECURITY

Dan Rogers led a discussion on the Wheaton Sanitary District computer network security focusing on review CISA performed.

10. DISCUSS WHEATON SANITARY DISTRICT WEBSITE ACCESSIBILITY

Dan Rogers led a discussion on Wheaton Sanitary District website accessibility.

**WHEATON SANITARY DISTRICT
REGULAR SESSION
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M I N U T E S**

ADJOURNMENT

There being no further business to come before the Board, Trustee Czaplicki moved and Trustee Intihar seconded that the Board Meeting be adjourned at 10:57 am.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

CLERK