

**WHEATON SANITARY DISTRICT
REGULAR SESSION
July 10, 2024
M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of Wheaton Sanitary District convened on Wednesday, July 10, 2024, 9:05 am in the Administration Building Conference Room of Wheaton Sanitary District located at 1S649 Shaffner Road, Wheaton, Illinois 60189.

Upon roll call, the following were present:

DISTRICT TRUSTEES:

Sarah L. Czaplicki

Barbara Intihar

Jeffrey R. Walker

QUORUM PRESENT

DISTRICT STAFF:

Executive Director & District Engineer, Matthew Larson

Accounts & Finance Manager, Michele Salemi (item #6B)

Utility Billing Specialist, Matt Burmeister (item #6B)

IT Manger, Dan Rogers (item 8)

OTHERS:

District Attorney, Roger Ritzman – Peregrine Stime Newman

Ritzman & Bruckner, Ltd.

2. AMENDMENTS TO THE AGENDA

None

3. PUBLIC COMMENTS

None

4. REVIEW CUSTOMER COMMENTS

1. June 24, 2024, Jeffrey Zawada, 1590 Stonehill Ct D, called with a noise and dust complaint. This complaint was related to work being performed on Secondary Clarifier No. 1.

2. July 8, 2024, Abraar Mirza, 2128 Creekside Dr., submitted an on-line odor complaint. WSD called back and investigated but there was no odor noticed during investigation.

**WHEATON SANITARY DISTRICT
REGULAR SESSION
July 10, 2024
MINUTES**

3. July 8, 2024, Carol Nunkovich, 1574 Raven Hill, submitted an on-line odor complaint. WSD called back and investigated but there was no odor noticed during investigation.

5. CONSENT AGENDA - Items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no discussion on these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.
 - a. Approve Minutes of the Regular Session Meeting Held on June 12, 2024
 - b. Approve Payment of Bills

The following bills were paid as summarized below:

Old Second National Bank			
	User Charge Fund		\$253,382.46
	Capital Improvement Fund		\$52,836.08
	Debt Services Fund		\$46,591.41
		Total:	\$352,809.95

Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve the Consent Agenda as presented.

ROLL CALL VOTE:
 Sarah L. Czaplicki
 Barbara Intihar
 Jeffrey R. Walker

MOTION CARRIED

6. STAFF REPORTS
 - a. Executive Director Larson's Report
 1. A written report was provided prior to the meeting.
 2. Director Larson provided an update on DuPage River Salt Creek Workgroup membership.
 3. Director Larson reported a draft license agreement was prepared for Streams III.
 4. Director Larson reported he met with City of Wheaton about their sewer collection system plans.

**WHEATON SANITARY DISTRICT
REGULAR SESSION
July 10, 2024
M I N U T E S**

5. Director Larson reported a homeowner on the NSI route was requesting additional lawn restoration for areas affected by the NSI project.
6. Director Larson reported DuPage County Stormwater was supposed to have their review of the solar project application completed by July 3.
- b. Plant Staff
 1. A written report was provided prior to the Board Meeting.
 2. Director Larson highlighted several items in the report such as improved fire extinguisher service contract worked on by the Operations Group and WAS piping performed by the Maintenance Group.
 3. The group discussed options for dealing with past-due customer bills.
- c. Review Financial Report
 1. The June 2024 Financial Statements were distributed prior to the meeting.

BUSINESS

7. APPROVE ORDINANCE NO. 706 – ORDINANCE ESTABLISHING COLLECTION PROCEDURES, SERVICE TERMINATION PROCEDURES, AND METHODOLOGY FOR USER RATES

After a brief discussion, Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve Ordinance No. 706 – Ordinance Establishing Collection Procedures, Service Termination Procedures, and Methodology for User Rates

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

8. DISCUSS POTENTIAL WHEATON SANITARY DISTRICT NAME CHANGE

The group discussed a potential Wheaton Sanitary District name change. West Branch Water, West Branch Water District, and West Branch DuPage Water District were names discussed.

9. APPROVE ENVIRONMENTAL PROTECTION AGENCY CLIMATE POLLUTION REDUCTION GRANT MEMORANDUM OF AGREEMENT

After a brief discussion, Trustee Czaplicki moved and Trustee Intihar seconded the motion to authorize Executive Director Matthew A. Larson to executive on behalf of Wheaton Sanitary District the Environmental Protection Agency Climate Pollution Reduction Grant

**WHEATON SANITARY DISTRICT
REGULAR SESSION
July 10, 2024
M I N U T E S**

Memorandum of Agreement

ROLL CALL VOTE:
Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

ADJOURNMENT

There being no further business to come before the Board, Trustee Czaplicki moved and Trustee Intihar seconded that the Board Meeting be adjourned at 11:40 am.

ROLL CALL VOTE:
Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

CLERK