

**WHEATON SANITARY DISTRICT
REGULAR SESSION
September 11, 2024
M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of Wheaton Sanitary District convened on Wednesday, September 11, 2024, 9:00 am in the Administration Building Conference Room of Wheaton Sanitary District located at 1S649 Shaffner Road, Wheaton, Illinois 60189.

Upon roll call, the following were present:

DISTRICT TRUSTEES:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

QUORUM PRESENT

DISTRICT STAFF:

Executive Director & District Engineer, Matthew Larson
Maintenance Supervisor, Jason Ackmann (item 8 only)
Maintenance Foreman/Controls Specialist, Zack Bond, (item 8 only)
Maintenance Mechanic, Per Kruse (item 8 only)
Maintenance Mechanic, Kristian Malicbegovic (item 8 only)

OTHERS:

District Attorney, Roger Ritzman – Peregrine Stime Newman
Ritzman & Bruckner, Ltd.
External Auditor, Joe Laudont – Lauderbach & Amen (item 7 only)
Internal Auditor, Terri Carby (item 7 only)

2. AMENDMENTS TO THE AGENDA

None

3. PUBLIC COMMENTS

None

4. REVIEW CUSTOMER COMMENTS

An odor complaint was received on September 3, 2024, in the afternoon from Christine Kim, 1509 County Farm Road, Streams III.

**WHEATON SANITARY DISTRICT
REGULAR SESSION
September 11, 2024
MINUTES**

5. CONSENT AGENDA - Items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no discussion on these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.
- a. Approve Minutes of the Regular Session Meeting Held on August 14, 2024
 - b. Approve Payment of Bills

The following bills were paid as summarized below:

Old Second National Bank			
	User Charge Fund		\$244,102.86
	Capital Improvement Fund		\$61,927.11
	Debt Services Fund		\$1,087,824.75
		Total:	\$1,393,854.72

Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve the Consent Agenda as presented.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

6. **STAFF REPORTS**

- a. Executive Director Larson's Report
 - 1. A written report was provided prior to the meeting.
 - 2. Director Larson reported DuPage River Salt Creek Workgroup received comments back on the Nutrient Assessment Reduction Plan and the group discussed those comments.
 - 3. Director Larson provided an update on NSI punch-list items.
 - 4. Director Larson provided updates on the following projects: Springbrook Creek, Dewatering, Secondary Clarifiers, Solar, Arrowhead Sewer Improvements, Wheaton North Area Sewer Evaluation, and Renewable Natural Gas.
 - 5. Director Larson reported staff are working with ComEd concerning periodic power supply issues.

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- b. Plant Staff
 - 1. A written report was provided prior to the Board Meeting.
 - 2. Director Larson highlighted several items in the report along with other items such new possible domains associated with a name change, the work on cleaning up the server rack, work on a 100 year anniversary logo, lockbox payments, past due collections, and Illinois American Water shut-offs.
- c. Review Financial Report
 - 1. The August 2024 Financial Statements were distributed prior to the meeting.

BUSINESS

7. REVIEW, DISCUSS, AND ACCEPT FY2024 AUDIT

Joe Laudont, external auditor from Lauderbach & Amen, made a brief presentation on the FY2024 Audit. Matt Larson provided some additional analysis on operating costs.

8. MAINTENANCE GROUP UPDATE

There was a discussion with the maintenance group on their roles and responsibilities.

ADJOURNMENT

There being no further business to come before the Board, Trustee Czaplicki moved and Trustee Intihar seconded that the Board Meeting be adjourned at 10:47 am.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

CLERK