

**WHEATON SANITARY DISTRICT
REGULAR SESSION
October 9, 2024
M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of Wheaton Sanitary District convened on Wednesday, October 9, 2024, 9:15 am in the Administration Building Conference Room of Wheaton Sanitary District located at 1S649 Shaffner Road, Wheaton, Illinois 60189.

Upon roll call, the following were present:

DISTRICT TRUSTEES:

Sarah L. Czaplicki

Barbara Intihar

Jeffrey R. Walker

QUORUM PRESENT

DISTRICT STAFF:

Executive Director & District Engineer, Matthew Larson

OTHERS:

District Attorney, Roger Ritzman – Peregrine Stime Newman
Ritzman & Bruckner, Ltd.

2. AMENDMENTS TO THE AGENDA

None

3. PUBLIC COMMENTS

None

4. REVIEW CUSTOMER COMMENTS

None

5. CONSENT AGENDA - Items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no discussion on these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

- a. Approve Minutes of the Regular Session Meeting Held on September 11, 2024
- b. Approve Payment of Bills

The following bills were paid as summarized below:

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Old Second National Bank			
	User Charge Fund		\$157,910.73
	Capital Improvement Fund		\$336,880.53
	Debt Services Fund		\$0
		Total:	\$494,791.26

Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve the Consent Agenda as presented.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

6. STAFF REPORTS

- a. Executive Director Larson’s Report
 - 1. A written report was provided prior to the meeting.
 - 2. Director Larson reported Wheaton Sanitary District provides weekly wastewater samples for public health testing.
 - 3. Director Larson reported Senior Manager of Operations, Dennis Haile, led an effort to reduce monthly garbage costs.
 - 4. Director Larson provided information on succession planning at the Wheaton Sanitary District.
 - 5. Director Larson provided an update on issues related to the effluent pumps.
 - 6. Director Larson discussed a letter received from Streams Condominium No. III related to a parcel of land WSD owns adjacent to Streams III.
- b. Plant Staff
 - 1. A written report was provided prior to the Board Meeting.
 - 2. Director Larson highlighted several items in the report including plants tours and work on cleaning up the server racks.
- c. Review Financial Report
 - 1. The September 2024 Financial Statements were distributed prior to the meeting.

BUSINESS

7. ACCEPT FY2024 AUDIT

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Trustee Czaplicki moved and Trustee Intihar seconded the motion to Accept FY2024 Audit

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

8. APPROVE ORDINANCE NO. 707 – ORDINANCE EXPRESSING DESIRE TO CHANGE THE NAME OF WHEATON SANITARY DISTRICT TO WEST BRANCH WATER RECLAMATION DISTRICT

After a brief discussion, Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve Ordinance No. 707 – Ordinance Expressing Desire to Change the Name of Wheaton Sanitary District to West Branch Water Reclamation District.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

9. APPROVE AMENDMENTS TO FOREST PRESERVE DISTRICT LICENSE AND TREE REMOVAL AGREEMENT AND EASEMENT AGREEMENT

After a brief discussion, Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve Amendments to Forest Preserve District License and Tree Removal Agreement and Easement Agreement

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

10. APPROVE PURCHASE OF DISSOLVED OXYGEN PROBES.

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After a brief discussion, Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve Purchase of Dissolved Oxygen Probes.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

11. APPROVE CONTRACT TO INSTALL SOLAR GENERATION

Director Larson provided a detailed summary of the solar project bid options that includes a base bid and two bid alternates. Since the bid opening the contractor has reduced the base bid price to \$5,800,520 from \$5,996,718. That summary included the different rebates and tax and energy credits related to the different bid options. Director Larson also reported he checked the low bid contractor's references, and they came back positive.

Separately, there was a brief discussion on a large-scale battery installation to compliment the solar installation.

Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve awarding the Solar Generation contract to GRP Wegman for the base bid amount of \$5,800,520 and separately award Bid Alternate 1 in the amount of \$3,651,932 contingent on the entire project being eligible for the 50 percent tax credit.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

ADJOURNMENT

There being no further business to come before the Board, Trustee Czaplicki moved and Trustee Intihar seconded that the Board Meeting be adjourned at 12:34 PM.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

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MOTION CARRIED

CLERK