

**WHEATON SANITARY DISTRICT
REGULAR SESSION
November 13, 2024
M I N U T E S**

1. CALL TO ORDER AND ROLL CALL

The Regular Meeting of the Board of Trustees of Wheaton Sanitary District convened on Wednesday, November 13, 2024, 9:08 am in the Administration Building Conference Room of Wheaton Sanitary District located at 1S649 Shaffner Road, Wheaton, Illinois 60189.

Upon roll call, the following were present:

DISTRICT TRUSTEES:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

QUORUM PRESENT

DISTRICT STAFF:

Executive Director & District Engineer, Matthew Larson

OTHERS:

District Attorney, Roger Ritzman – Peregrine Stime Newman
Ritzman & Bruckner, Ltd.
Guest – Aksel Escareno
Guest – Flavio Escareno

2. AMENDMENTS TO THE AGENDA

None

3. PUBLIC COMMENTS

None

4. REVIEW CUSTOMER COMMENTS

None

5. CONSENT AGENDA - Items on the Consent Agenda are considered to be routine in nature and will be enacted in one motion. There will be no discussion on these items unless a Board Member so requests, in which event, the item will be removed from the Consent Agenda and considered as the first item after approval of the Consent Agenda.

- a. Approve Minutes of the Regular Session Meeting Held on October 9, 2024
- b. Approve Payment of Bills

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MINUTES**

The following bills were paid as summarized below:

Old Second National Bank			
	User Charge Fund		\$235,433.05
	Capital Improvement Fund		\$45,064.02
	Debt Services Fund		\$171,120.92
		Total:	\$451,617.99

Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve the Consent Agenda as presented.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

6. STAFF REPORTS

- a. Executive Director Larson’s Report
 - 1. A written report was provided prior to the meeting.
 - 2. Director Larson provided an update on issues related to receiving a DuPage County Stormwater permit for the solar project.
 - 3. Director Larson said the Illinois Commerce Commission rescinded a complaint filed against WSD concerning JULIE.
 - 4. Director Larson will notify DuPage County and City of Wheaton officials about the upcoming Wheaton Sanitary District name change to West Branch Water Reclamation District.
 - 5. Director Larson stated he was contacted by a property owner on St. Charles Road in Carol Stream about a sewer extension to serve the property.
 - 6. Director Larson discussed a letter received from Streams Condominium No. III related to a parcel of land WSD owns adjacent to Streams III.
- b. Plant Staff
 - 1. A written report was provided prior to the Board Meeting.
 - 2. Director Larson highlighted several items in the report including grit conveyor replacement and credit card fee comparison.
- c. Review Financial Report
 - 1. The October 2024 Financial Statements were distributed prior to the meeting.

**WHEATON SANITARY DISTRICT
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BUSINESS

7. APPROVE POSTING OF CLOSED SESSION MEETING MINUTES

After a brief discussion noting there were no closed session meeting minutes that needed to be posted, Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve posting of no closed session meeting minutes.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

8. APPROVE DESTRUCTION OF CLOSED SESSION RECORDINGS

After a brief discussion noting there were no closed session recording that needed to be destroyed, Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve destruction of no closed session recordings.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

9. CONSIDER PAYMENT OF FEES TO BECK & HOULIHAN, P.C

After a brief discussion, Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve Payment of Fees to Beck & Houlihan, P.C in the amount of \$14,541.05

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

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10. APPROVE MEDICAL AND DENTAL INSURANCE TO BE EFFECTIVE JANUARY 1, 2025

After a brief discussion, Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve Medical and Dental Insurance to be Effective January 1, 2025

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

11. APPROVE EMPLOYEE HANDBOOK UPDATES

Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve Employee Handbook Updates.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

12. APPROVE CONSTRUCTION CONTRACT FOR AERATION IMPROVEMENTS PROJECT

After a brief discussion, Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve Construction Contract for Aeration Improvements Project to Joseph J. Henderson & Son for \$3,841,215.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

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13. APPROVE CONTRACT TO INSTALL SOLAR GENERATION

After a brief discussion, Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve Contract to Install Solar Generation to GRP Wegman for \$7,397,722.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

14. APPROVE CONSTRUCTION CONTRACT FOR ARROWHEAD BASIN SEWER AND MANHOLE REHABILITATION

After a brief discussion, Trustee Czaplicki moved and Trustee Intihar seconded the motion to approve Construction Contract for Arrowhead Basin Sewer and Manhole Rehabilitation to Hoerr Construction for \$615,242,40.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

ADJOURNMENT

There being no further business to come before the Board, Trustee Czaplicki moved and Trustee Intihar seconded that the Board Meeting be adjourned at 11:26 AM.

ROLL CALL VOTE:

Sarah L. Czaplicki
Barbara Intihar
Jeffrey R. Walker

MOTION CARRIED

CLERK